



Benson Polytechnic HS Master Plan Committee (MPC) MEETING #1 NOTES

FACILITATOR:	Karina Ruiz, DOWA-IBI Group	MEETING #:	1
MEETING DATE:	January 28, 2016	LOCATION:	Benson HS – Cafeteria
RECORD TAKEN BY:	DOWA-IBI Group	DURATION:	6:00 - 8:00 PM

AGENDA

6:00 PM	Welcome and Team Introductions
6:15 PM	DOWA-IBI Group Firm History & Experience
6:20 PM	What is a Master Plan
6:25 PM	Master Plan Committee Charter & Roles/Responsibilities
6:40 PM	PPS DAG/MPC Process Lessons Learned
6:50 PM	Benson Polytechnic HS Masterplan Process & Schedule
6:55 PM	PPS Vision & Framework
7:10 PM	MPC Meeting & Community Workshop Schedule
7:15 PM	BHS Mission Review
7:20 PM	Guiding Principle Exercise
8:00 PM	Closing & Next Steps

NOTES

The following general issues were discussed in addition to the power point presentation:

1. Introductions, discussion of agenda, and discussion of motivation for joining the committee:
 - Many alumni and family of alumni, teachers, students, parents, business people, and community members.
 - Common passion for Benson culture, strong interest in a learning environment that creates career pathways for students beyond high school; master plan process represents a critical opportunity for the Benson community.
2. Goal for this process:
 - Dream, have conversations, engage community in determining which ideas and design options align best with the vision the community has for Benson Polytechnic.
 - Combine academic program (comprehensive Ed Spec) with CTE focus programs to create an Ed Spec that is unique to Benson.
 - Description of PPS master plan committee charter by Jen Sohm. Key responsibilities include:
 - Be a representative for other stakeholders who are not part of this process
 - Review background documents and provide comments and questions



- Contribute to visioning and guiding principles of the master plan
- Selection of chair (group agrees on having co-chairs): two volunteers agree to be co-chairs:
 - Julie Tonroy and Dave Ketah
- 3. Marcia Latta: Lessons Learned from previous Design Advisory Group process (Roosevelt, Franklin, Faubion)
 - Reached out to participants for feedback after DAG process complete, reached out to parents and community members of upcoming master plan process (Grant, Benson, Lincoln, Madison).
 - Key observations:
 - Some confusion about role and process for DAG
 - Set meeting schedule at beginning
 - Select a chair
 - Make it clear when process is complete (celebrate!)
 - Work on relationship / trust issues between community and PPS
 - Never enough community engagement, always opportunities for more
 - Committee members want input from district curriculum experts
 - Key recommendations for moving forward with future committees:
 - Encourage student participation
 - Consistent messaging throughout process
 - Diversity in committee membership
 - Involvement from District Leadership
 - Share information across MPC processes (don't operate as an island)
 - Partner and business participation
 - Define Ed Spec at beginning of process
 - Define role of committee at outset
- 4. Role of Committee and timeline of committee activities discussed
 - A key function for the committee is to serve as a link to community at large
 - Timeline of activities presented – work will occur from February – May, with presentation to board in June.
 - Question – is CTE program is fully determined for Benson? Response is that PPS has a CTE strategy district wide, and focus for Benson has been determined and is the focus of this process
 - Question – is there still an opportunity to dream? Or is this just a validation of work that has been done at the district? Response is that programs and student population target has been determined, but how all the pieces of the dream are assembled has not been determined. This is a key role of the committee.
 - Question – what is the budget, has it been determined? Response is that PPS is confirming budget, and role of the committee is to help validate and confirm the appropriate budget.
 - Question – does 1,700 student population include Alliance programs? Response is that the 1,700 population is Benson students. Board has not reached a decision on whether or not Alliance programs will remain at Benson or be located elsewhere in the District.



5. PPS Vision Document developed in 2013, (available on website) outlined several key goals including:
 - Equity in teaching and learning
 - Equity in learning space environments
 - Celebrate vitality of community – schools as neighborhood centers
 - Provide students with the tools / technology that they need to succeed
6. Guiding Principle Exercise – small group discussions on the following questions, responses to be shared at the next meeting.
 - What is your greatest hope for this project?
 - What is your greatest fear for this project?
 - How will we know if we are successful?
7. Agenda for next meeting discussed:
 - Guiding Principle discussion / follow up
 - Due diligence update
 - Further discussion of space characteristics
 - Next Generation Learning presentation
8. Meeting record will be posted on the Benson High School bond website at:
<http://www.pps.k12.or.us/bond/10958.htm>